

THIS IS RUGBY.



Tour Manager

The Rugby tour is an institution; the perfect way for a team to bond and a club to build new friendships and spread its reputation. But they don't organise themselves. It takes a great deal of planning to make sure the tour runs smoothly and everyone enjoys themselves. That's where the Tour Manager comes in.

Ideally you'll need to be:

- An organised forward-planner
- Good with figures and logistics
- A strong communicator
- Good with people

What you'll do:

- Work with team management and the Fixtures Secretary to decide destinations and itinerary
- Set a budget and a plan
- Form and lead a team of volunteers, or appoint a tour company, to help the organisation run smoothly
- Liaise with potential opposition to set up fixtures
- Arrange transport, insurance, accommodation/billeting and social activities, and visas and vaccinations where necessary
- Agree a code of conduct
- Organise funding and sponsorship
- Work with the Safeguarding Officer to make sure everything meets RFU tour guidelines

How much time it will take up:

Once the fixtures are arranged, other logistics will require 2-4 hours a week focused for about 2 months.

What you'll get out of it:

You'll be responsible for organising the most memorable and enjoyable event in the club calendar, so prepare for some back-slapping. You'll get to see new places and meet some real characters along the way. Tours really embody the values and camaraderie of rugby, so there's no better way of seeing all your hard work pay off. Oh, and it will be lots of fun!

Teamwork Respect Enjoyment Discipline Sportsmanship

Rugby Football Development Limited.

a member of the Rugby Football Union group of companies

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