RUGBY FOOTBALL UNION WOMEN

22nd June 2011

Dear Club Contact

Youth Club Rugby Information 2011/12 Season

The RFUW would like to invite you to re-affiliate for the forthcoming season. Membership entitles a club to become a member of the RFUW, play friendly matches, enter RFUW competitions and be included under the main RFU club insurance policy. You may have already submitted an intention to affiliate form, however you are also required to read the following and complete the affiliation forms enclosed within the required deadlines.

We would like to remind all clubs of the decision taken by the RFUW prior to the start of the 2010/11 season to remove affiliation fees, which was part of the continuing RFUW/RFU integration process. We hope that this change has benefitted clubs and helped to reduce the costs of rugby participation for women and girls.

Please remember that we still require your team to affiliate to the RFUW, even if your club is affiliated to the RFU.

Affiliation Categories

Teams part of a cluster should affiliate separately, and include all team names part of the cluster on Form 3 along with the name of the cluster if applicable. In addition 'Form 20 – Cluster Form' should be completed if you did not complete it the previous season.

Form 3 should be returned to the RFUW by **29th July 2011** for inclusion in the club contacts mailing, which enables teams to arrange fixtures. All clubs will receive further information, resources and confirmation of affiliation after the deadlines above, this information will also be available on our website.

Under 13 Age Band

From September 1, 2011 a new Under 13 age band will be introduced for girls' rugby in England. The Rugby Football Union for Women (RFUW) will introduce the new age band to provide more competitive and more constructive rugby for girls under the Under 15 age bracket.

To ensure the smooth transition of this age band change for the 2011/2012 season any players aged Under 12 and registered on Rugby First in the 2010/2011 season can still play within the Under 15s age band. All players must be 12 years of age on September 1 and have played club rugby during the 2010/2011 season under the RFU Continuum. Only players that were registered on Rugby First before the season closed on May 2, 2011 will be approved to play U15 rugby. To

RFUW, Rugby House, Twickenham Stadium, 200 Whitton Road, Twickenham, TW2 7BA.
Tel : 0208 831 7996 / Fax : 0208 831 7458. RFUWAffiliation@therfu.com

facilitate this process, clubs must complete an application form (available at www.rfu.com/womens) by 16th September 2011.

Youth Player Registration

Clubs are now required to process their youth player registrations on-line, which means club registrars can access and maintain their registration lists on a regular basis, thus ensuring that all player records are kept up-to-date.

You will need to contact the relevant person within your club who is responsible for registering young players to register girls under 18. If you do not have anyone to register U18 girls then you should read the On-line Player Registration Guidance Note (Please go to www.rfu.com/clubs) that the RFU has produced to give you step-by-step instructions. You will need a CRB reference number to access the system, then contact the RugbyFirst support desk on 020 8831 6651, who can issue you with a user name and password. Details of this process are found on the first page of the guidance notes.

Player Insurance and Public Liability

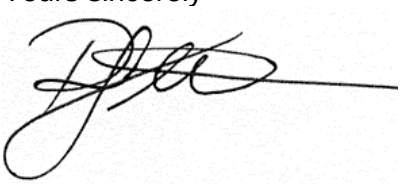
Your team insurance and public liability will automatically be covered by the RFU as of 1st August 2011, however you **must** ensure that the men's club representative who has responsibility for completing any insurance paperwork, knows of your existence and completes your team details on any RFU / Marsh insurance papers for next season. Details of the level of insurance cover can be found on www.rfu.com. This insurance is only valid if you are affiliated through the RFUW, if you are not affiliated you will not be covered!

Additional Information Required

If you are new to affiliate this season, or did not complete Form 17 (Coach Information) last season, or have made changes to your coaching team you will also need to complete this as part of your affiliation.

Please don't hesitate to contact the RFUW via RFUWAffiliation@therfu.com or telephone: 0208 831 7996 should you have any queries.

Yours sincerely



Rosie Williams
Managing Director

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