RUGBY FOOTBALL UNION

12th July 2012

To: Honorary Treasurers of Clubs participating in National Leagues 1 and 2 North & South

Cc Honorary Secretaries of Clubs participating in National Leagues 1 and 2 North & South

Dear Club Colleague

RFU FINANCIAL SUPPORT (INCLUDING IMPORTANT INFORMATION ON INSURANCE) FOR SEASON 2012/13

Introduction

As in previous seasons, I am writing to confirm the level of funding which has been approved by the RFU for season 2012/13 for clubs participating in National Leagues 1 and 2 North & South ('Clubs').

Insurance scheme

As last season, the RFU will provide and fund for all Clubs a comprehensive personal accident and liability insurance scheme. Clubs are therefore not required to declare their number of teams or pay insurance premiums in respect of these risks. In summary, the cover provided is as follows:

- Player accident benefits, in accordance with the RFU's current compulsory scheme
- Clubs' referees and coaches liability
- Clubs' public liability
- Clubs' employer liability
- Legal liability for clubs and officials for player-to-player incidents
- Directors and Officers liability for clubs

Following requests from a number of clubs, the RFU's insurance advisors, Marsh, have researched the availability of a number of third party products for clubs which may wish to supplement the personal accident cover provided centrally by the RFU. Please note that certain of these providers will only make available their own products and consequently we would always recommend that the advice of an Independent Financial Advisor is sought in order to ensure that the correct product and level of protection is offered.

Further cover details including policy wordings, certificates and FAQ's are located under the Managing Rugby section of www.rfu.com. Alternatively RFU insurance brokers, Marsh, can also be contacted on 01732 877647 between the hours of 9am and 5pm, Monday to Friday.

Long distance travel allowance

Travel allowance payments are available for RFU league competitions. Travel allowance payments will be made for round trip travel distances in excess of 150 miles, according to the following table.

Mileage	Amount	Mileage	Amount
150 +	£330	450 +	£990
200 +	£413	500 +	£1,100
250 +	£495	600 +	£1,155
300 +	£578	700 +	£1,210
350 +	£660	800 +	£1,265
400 +	£880	900 +	£1,320

Payments for squad accommodation costs are made for journeys in excess of 450 miles return at a rate of £25 per person for a squad of 23 (a squad is defined as 15 players, five replacements and three management). For return trips of over 700 miles the club is entitled to two nights' accommodation at the same rate. Accommodation and travel payments will be paid upfront at the start of the season.

National 1

NCA Clubs at Level 3 will be required to pay for their Referees at the same rate this season as in 2011/2012. The amount due for the Referee Team of Three is £2,000, which was negotiated some time ago as the RFU recognise the element of training that their Referees and Touch Judges receive when officiating at this level. **This will be deducted at source together with any outstanding costs from the previous season out of your Travel and Accommodation funding.**

Rugby House, Twickenham Stadium, 200 Whitton Road, Twickenham, TW2 7BA
Tel: 0871 222 2120 Fax: 020 8892 9816 Web: rfu.com

National 2 (North and South

NCA Clubs at Level 4 will be required to pay for their Referees is again at the same rate this season as in 2010/2011. The amount due for the Referee Team of Three is £1,000, which was negotiated some time ago as the RFU recognise the element of training that their Referees and Touch Judges receive when officiating at this level**. This will be deducted at source together with any outstanding costs from the previous season out of your Travel and Accommodation funding.**

Capital funding - Rugby Football Foundation

Further funds are available to National League clubs, upon application, to assist specific capital improvement projects (in respect of **amateur rugby only**), in the form of grants of up to £5,000 and interest free loans of up to £100,000. Further details on this scheme are available on the website at www.rfu.com/rff or in writing by contacting the Rugby Football Foundation Administrator, Rugby House, Twickenham Stadium, 200 Whitton Road, Twickenham, TW2 7BA or by emailing foundation@therfu.com.

Taxation

Clubs should note the important points below regarding taxation.

VAT

The RFU has confirmed that the payments in support of long distance travel are outside the scope of VAT. Please note that referee expenses paid by the RFU on behalf of NCA member clubs are outside the scope of VAT.

Contact details

For any travel queries please contact Cathy Blishen, Tel: 020 8831 6688 or via email: cathyblishen@rfu.com.

For any other queries relating to this letter please contact Sarah Abdelghafar, Management Accountant (Clubs), Rugby Football Union, Rugby House, Twickenham Stadium, 200 Whitton Road, Twickenham, TW2 7BA; Tel: 020 8831 6538; email sarahabdelghafar@rfu.com. Please note all insurance certificates and details of the cover can be found on the RFU website under "Managing Rugby". A copy of this letter is also available under the Community Rugby section on the RFU website, www.rfu.com.

Regards

John Moulson
Head of Finance

Cc Chairman of the Board of Directors
RFU Chief Executive
RFU Chief Financial Officer
Rugby Development Director
Chairman& Secretary of the Divisional Organizing Committees
Chairman of the Competitions Sub Committee
Chairman of the Community Game Board
RFU Management Accountant (Clubs)
Council Members